



# International Association of Certified Church Administrators

## MEMBERSHIP APPLICATION

919-778-5203

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

Total Years Worked in Church Administration \_\_\_\_\_ Current Status:  Paid  Volunteer

Years Worked in Church Administration Full-Time \_\_\_\_\_ Years Worked Part-Time \_\_\_\_\_

Current Status:  Part-Time  Full-Time

Position: \_\_\_\_\_

Church of Employment Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Number of Employees: \_\_\_\_\_ Pastor Name: \_\_\_\_\_

Church's Website: \_\_\_\_\_

Place of Employment Denomination \_\_\_\_\_

Membership Church:  Same (if not) \_\_\_\_\_

Mailing Address membership package to be sent:

City : \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Email address for Newsletters, etc: \_\_\_\_\_

**I want to enter the certification program**  Yes  No *(If yes, we will email form to you)*

**My primary responsibilities are in:** *(check all that apply)*

Secretarial  Human Resource  Office Management  Receptionist  Finances

Board of Elders, etc  Food Service Management  Ministerial Staff (youth pastor, etc)

Senior Pastoral Staff  Minister of Music  Facility Management  Day Care

Other \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

IAOCCA does not sell or give your information to advertisers, exhibitors, etc. You may receive information from Equipping Ministries and/or Turning Point Publications.

**See Back for Membership Dues Information**

**You must complete all lines on the application or it will delay processing.**

**You must included a valid telephone number and email address**

**Allow 4- 6 weeks for processing**



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## MEMBERSHIP DUES

WE ACCEPT VISA, MASTERCARD, AND CHECKS FOR PAYMENT. You may join and pay online at [www.iaocca.org](http://www.iaocca.org)

**Please make your check payable to Turning Point Publications.**

Individuals outside the United States must add (\$10 US currency) to the amounts shown.

All funds must be in US currency.

IAOCCA dues are not tax deductible as a charitable contribution for Federal Tax purposes, but may be deductible as a business expense.

If paying by credit card via mail, please print or type the following information: (we advise you to fax it for your security (919-778-5208). You may call in your payment to 919-778-5203 (9am-5pm eastern)

Exact name on card: \_\_\_\_\_

Card number \_\_\_\_\_ CID: \_\_\_\_\_ Exp. Date \_\_\_\_\_

Credit card billing address and zip: \_\_\_\_\_

Signature: \_\_\_\_\_

### Check all that apply

- Application only, will pay online       Check Enclosed
- Faxing you my credit card information (fax: 919-778-5208)
- I am interested in entering the certification program.

### MEMBERSHIP DUES

- Membership: \$65.00 (annually – you may join anytime throughout the year and receive 12 months of membership benefits)
- **Spouse Membership: \$15.00 annually**
- Additional member from the same organization \$35.00
- **Certification Program entrance fee: \$125.00**

Return to: (see next page)

Office Use Only:

Date Received: \_\_\_\_\_

Mbrship No: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Mbrship Expires: \_\_\_\_\_

International Association of Certified Church Administrators  
*Attn: Membership Department*  
2822 Cashwell Dr #144, Goldsboro, NC 27534

**Earn your certification in church administration.**

Website: [www.iaocca.org](http://www.iaocca.org) / Email: [info@iaocca.org](mailto:info@iaocca.org)

Training and Resource Tools Just for Ministry Assistants

Our mission is to provide quality, affordable training to ministry assistants that will enable them to be thoroughly equipped to do the work of the ministry. Our ministry is interdenominational and we serve churches of all races. Some of IAOSCA training packets include denominational specific information to aid local ministry assistants to better serve their leadership. For over seventeen years we have provided training to ministry assistants, as well as board members, church members and those in an array of church leadership roles.

Join IAOSCA today for only \$65.00 per year. Membership fee covers 12 months.

Member Benefits include:

- Bi-Monthly Electronic Newsletter: packed with tips and information to assist you in your role (effective January 2009)
- Eligible to submit articles, questions, etc to our newsletter
- Eligible to receive professional credentials through certification: apply for your certification in church administration
- 20% Discount off Annual Conference Registration: receive discount off our annual conference
- 10% off Equipping Ministries Church Administrator Workshops: receive discount off all training workshops for church administrators
- 10% off regular price for books, plays, CDs and teaching DVDs sold through Turning Point Publications: discount for resources to enhance your skills  
[www.turningpointbookstore.org](http://www.turningpointbookstore.org)
- Answers to your day-to-day basic administrative questions without consultation charge
- You and your senior pastor can attend the closed training panel discussion held during the annual conference just for members of IAOSCA: receive answers to your questions during a closed session just for IAOSCA members, and
- Discount on Online Trainings: discount varies based on training, but all members receive training at a reduced rate.

Go [www.iaocca.org](http://www.iaocca.org) to join today! 919-778-5203